

extra

news for
**Owensboro
Medical Health
System**

Our Mission is to heal the sick and to improve the health of our community. July 1, 2008

Silent Auction Bid now through July 8 to take home professional exercise equipment

If you've thought about placing a piece of exercise equipment in your home, now may be the time to get that bike or treadmill at a nice price. Nineteen pieces of equipment will be auctioned.

OMHS Materials Management is receiving sealed offers for an assortment of surplus exercise equipment previously installed in the health and fitness center at the HealthPark. All OMHS employees, Morrison employees, OMHS & Foundation board members and Avascend Healthcare Hospitality employees are eligible to submit bids.

A photograph of each piece of equipment is posted online. Log on to the Intranet and click on the "Exercise Equipment Auction" link.

Each offer must be sealed in a separate envelope, addressed to

Deborah Dinning, Manager
Materials Management
Owensboro Medical Health System
P.O. Box 20007, Owensboro, KY 42304-20007

The offer number #060108, photo number from the Intranet and closing date (July 8, 2008) must be placed on the outside of an envelope along with the name of the person submitting the bid.

Offers must be received no later than 2:30 p.m. on Tuesday, July 8th, 2008 in the OMHS Materials Management Department. Immediately upon receipt, the envelope containing each offer shall be endorsed by the Materials Manager, or her designee, showing the date and time received. In the event identical offers are received, the earliest offer will take precedence.

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Exercise equipment, like this TechnoGym treadmill, will be available as part of a silent auction featuring nineteen items. OMHS Materials Management is receiving sealed bids on these items from now through July 8.

Lawson Employee Self-Service Information about your employment will soon be online

It's another busy night caring for patients. You're in the middle of your shift, taking a short break, and you suddenly remember that you need to provide your checking account and bank routing number to Human Resource Development (HRD). After all, it's important that your paycheck is deposited into your new account.

Because it's 2:00 a.m., you make a note to yourself complete the necessary paperwork and route it to HRD when you complete your shift later in the morning.

Here's good news: Before too long, making notes and phone calls to complete such an update will become a thing of the past.

Beginning in July, all OMHS employees will receive online access to view and update a number of items related to their employment, including pay, benefits and personal information.

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The Activities Committee is selling Holiday World tickets now through July 3rd at the Business Center cashier's office. Tickets are \$25 each, and they are good for the rest of the season. Call Lisa Knott, 685-7713 for more information.



HIPAA Corner

Which of the following is not a good privacy practice?

- a. Turning your computer screen away from public view
- b. Placing all patient notes and messages into shred containers
- c. Taking a quick break and leaving yourself logged on to the patient system
- d. Putting patient records and notes away in a secure place at the end of the day or your shift
- e. Memorizing your password so you don't forget it or have to write it down

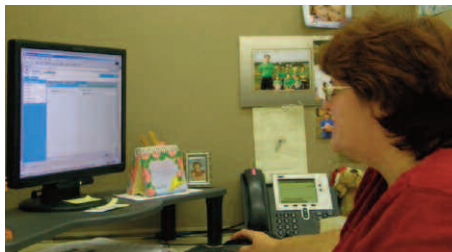
Answer: c

From front: Auction

Equipment will be awarded to bidders with the highest acceptable offers.

If the bidder decides to withdraw a bid for any reason, the equipment will be sold to the bid offering the next highest acceptable offer. All equipment will be sold "As Is" and will not be provided with guarantees or warranties, either expressed or implied, of merchantability, quality or fitness for any particular purpose of said equipment by OMHS.

From front: Lawson



Julia Allen peruses the Lawson Employee Self-Service Module, which will soon be accessible to the entire workforce. Allen is participating in the pilot group that has been testing the system the past several weeks. She says she particularly likes the convenience of the direct deposit function.

The Employee/Manager Self-Service module, or EMSS for short, will be provided to the entire workforce. It's another service of the Lawson system installed in 2007, says Cindy Lohmann, manager for the project.

"The Lawson Employee/Manager Self-Service software will allow employees to view personal information online when it's convenient for them," says Lohmann. "It will provide anytime access to an employee's personal information through a secure Intranet connection."

The online module will better serve the OMHS workforce, which now totals more than 3,100 employees.

OMHS employees work a variety of shifts and hours in many locations—both inside and outside Daviess County, says Pam Cox, manager of Human Resource Development.

"Employees will be able to view their current and previous pay stubs, look at vacation balances and change direct deposit accounts and amounts," Cox says. "They can also update tax withholding and emergency contact information."

Keeping updated emergency numbers for employees has become more challenging with the advent of cell phones, as telephone companies don't provide cell phone listings in their directories

or through directory assistance. EMSS will allow employees to provide phone numbers for their families and other individuals who should be contacted in emergency situations.

A number of employees have tested the software over the last few weeks and have found it helpful.

"It's user-friendly and provides easy, online access for employees to view their information in the HR system," Lohmann says.

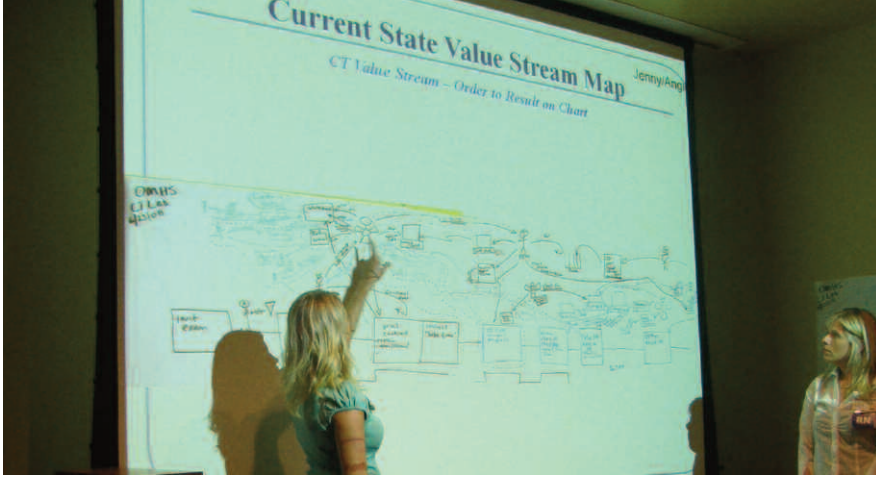
All employees will be provided with their user ID and passwords in July, August or September—after completing online training. In October, employees will use EMSS to complete open enrollment and select benefit options for 2009. In December, all newly hired employees will begin using the system.

Payne is new manager of women's surgical unit

Deanna Payne has been named manager of the women's surgical unit. She is currently the director of the OMHS Wound Healing Center and has been a nurse for over seventeen years. "We are excited to have her clinical and leadership expertise in this position," says Sally Harris, director of women's and children's services. "She will be a wonderful asset."

As director of the Wound Center, Payne saw outpatient volumes increase by twenty percent. In 2005 she was named Program Director of the Year by Praxis Clinical Services Wound Care Company.

Payne, a graduate of Kentucky Wesleyan College, has held various positions at OMHS. She will assume her new duties on July 27.



Jenny Conder and Angie Shocklee, members of the CT lab Kaizen team, demonstrate their findings at last week's report-out session. The presentation capped off the weeklong Kaizen event in which team members worked to improve processes in the CT unit.

The latest on LEAN



The process was intense and challenging. But the results were

outstanding and will ultimately benefit both patients and workers.

That was the word from participants following the CT Process Kaizen Event. It was the hospital's first Kaizen event, a key component of the LEAN training process. During the weeklong event, the process crew was challenged to observe operations, identify problem areas, and implement ways to improve. The team tackled every aspect of the process, from data entry to patient transport. "At first, we weren't sure we'd be able to solve things," says Jeremy Handley, CT supervisor. "But by Friday, we had developed ways to decrease patient wait times and increase business. We were very happy with the outcomes."

Kaizen is a Japanese term meaning 'continuous improvement'. As part of Kaizen, the group will monitor the methods implemented during the week while seeking other ways to improve in the future. "It's an exciting and productive first step," says

Marilou Murphy, strategic planning manager.

Here is a look at future Kaizen events:

- July 14-17, Pharmacy - Missing Meds
- August 25-29, Cardiac Step-down – Patient discharge process

Watch for more LEAN news in future editions of Extra.

Vanover to manage sterile processing

Pam Vanover has been named manager of sterile processing. Vanover is a registered nurse and is certified in operating room nursing. "I am confident Pam will be a great leader for sterile processing," says Marti Gaw, director of perioperative services. "She has an excellent understanding of all surgical specialties."

Vanover has worked in the operating room as a circulator and as a RN in a scrub role. She will assume her new duties July 7.



HIP Update

Here is a look at upcoming Health Improvement Plan classes. For more information, contact Nancy Velotta at 688-4881 or nvelotta@omhs.org.

July 2

Pre-Diabetes
11:00 a.m. – 12:00 p.m.
New Life Education Center

July 7

Be Happy Attitudes
5:30 – 6:30 p.m.
HealthPark Classroom B

July 9

Factor in the Stress Factor
7:30 – 8:30 a.m.
New Life Education Center

What is Metabolic Syndrome?

11:00 a.m. – 12:00 p.m.
New Life Education Center

Risk Factors for Heart Disease in Women

12:00 – 1:00 p.m.
New Life Education Center

July 10

What is Metabolic Syndrome?
12:00 – 1:00 p.m.
HealthPark Classroom A

What is Metabolic Syndrome?

5:00 – 6:00 p.m.
HealthPark Classroom B

HIP cancellations

- September 23, Blood Pressure
- October 28, Cholesterol





Hanging in the balance. Jamie DeWitt, owner of Studio 105, makes sure this painting in the ICU-CCU waiting room is perfectly level. The piece is one of sixteen purchased by the OMHS Volunteer Auxiliary to brighten up the waiting room.

Volunteer Auxiliary decks the walls of ICU-CCU waiting room



The renovation of the ICU-CCU waiting room has been heralded as a welcome improvement, aesthetically pleasing and affording visitors more privacy. But the OMHS volunteer auxiliary found one way to make it even nicer – artwork on the walls. So the auxiliary went to work, purchasing sixteen paintings that now adorn the waiting room.

“The volunteers who work up here wanted to support their area, the hospital, and the families,” says Kelly Armour, volunteer services manager. “I think it really adds a special touch to this area.”

The auxiliary worked closely with Studio 105, a local art dealer, to purchase the artwork at a discounted price. The paintings, mainly nature scenes and landscapes, were carefully chosen, Armour says. “There was a lot of consideration in the art selections. We were looking for work that was calming, serene, and that respected our visitors’ emotions.”

The volunteer auxiliary raises funds to support the mission and goals of OMHS. Members of the artwork selection committee were Armour, Peggy Snyder, Joyce Knowles, Marilyn Carlisle, and Barbara Martin.

Golvo lift raises patients with the push of a button



The Golvo lift is an electric lift that raises a patient up to 440 pounds in a seated sling, like a swing. The sling is positioned under the back and bottom, individually supporting the

legs. At the push of a button the patient is up. They can be traveled to a chair, bedside commode, wheelchair or even up from the floor. The sling can stay put for the return trip. Easy for staff, easy on the patients.

- Rehab owns one
- ICU/CCU share one
- In other areas, house techs can obtain and assist with device.

This article was submitted by the Safe, Effective and Timely Care Team, a group of OMHS nurses and healthcare professionals working to educate hospital staff and the public about ways to improve the safety and quality of patient care. The team will regularly feature lift equipment designed to make transferring and positioning patients safer for both patients and staff.

Log on to the new omhs.org for comprehensive hospital and healthcare information.